

OPC Board Meeting

Europa Center

May 10, 2007

7:00 PM

OPC Area Office

100 Europa Drive, Suite 490

Chapel Hill, N.C. 27517

919-913-4000

PAGE	ISSUE	SPEAKER	TIME	ACTION
	Call to Order	George Greger-Holt		Approval
	Call for Public Comment	Citizen Input	5 MINS	
2-7	Reading of the Minutes • April 12, 2007	George Greger-Holt		
Report of the Board Chair				
	Area Board	George Greger-Holt	10 MINS	Information
Report – Area Director				
To be Distributed at the Board Mtg 8-17 18-19 20-46 47-48 49-61	Area Director Report <ul style="list-style-type: none"> • Plans for community forum • Community Support Rate Cut <ul style="list-style-type: none"> ○ Letter to DMH regarding Provider Meeting ○ Caring Family Network • LME Review, Dr. Alice Lin • Substance Abuse Update • DMH Strategic Plan • LME Staff Update • Contract SFY 07-08 Contract Processes • Residential Endorsement Update • Post-Payment Reviews • Subcommittee Proposal • AQIC Quarterly Report 	Judy Truitt Debra Farrington Lynne Hamlet	30 MINS	Information/ Approval
To be Distributed at the Board Mtg	Finance Officer's Report	Dave Jenny	15 MINS	Approval
Committee Reports			Next Meeting	
62	Finance Committee	L. Ireland	5-10-07 6:00pm	5 MINS Information
Included in Dec minutes	Developmental Disabilities Committee	Vacant	5-10-07 6:00pm	5 MINS Information
63	Adult MH/SA Committee	A. Blanks	5-10-07 6:00pm	5 MINS Information
Included in March minutes	Human Resources Committee	J. Stewart	TBD	5 MINS Information
64-65	Client Rights Committee	K. Herr	5-01-07 5:00pm	5 MINS Information
Included in April minutes	Child & Family Committee	Vacant	5-10-07 6:00pm	5 MINS Information
66-68	Consumer & Family Advisory Committee	V. Hill	5-17-07 6:00pm	5 MINS Information
Old Business • Bylaws				
New Business				
Adjournment				

**Minutes of the OPC Area Board/LME Board Meeting
May 10, 2007
Administrative Office - Europa Center**

BOARD MEMBERS PRESENT

Commissioner Tom Vanderbeck, George Greger-Holt, Lori Ireland, Amanda Blanks, Kathleen Herr, John Stewart, Lynn Ikenberry

BOARD MEMBERS ABSENT:

Commissioner Moses Carey, Commissioner Jimmy Clayton, Sandra Herring, Tina Williams, Jim Leis, Henry Pleasant, Sue Schwartz, Richard Edwards

STAFF PRESENT:

Dave Jenny, Lynne Hamlet, Donna Prather, Debra Farrington, Judy Truitt, Ivy Williams, Tom Velivil, Cim Brailer, Janine Reda

GUESTS PRESENT,

LeAnn Brown, OPC Attorney
Virginia Hill, Chair of CFAC
Gwen Harvey, Assistant County Manager for Orange County

CALL TO ORDER

OPC Chair, George Greger-Holt called the meeting to order at 7:04 p.m. A quorum was not present, therefore no agenda items were voted on.

CALL FOR PUBLIC COMMENT

Mr. Greger-Holt opened the floor for public comment. There was none.

REPORT OF THE CHAIRPERSON

Mr. Greger-Holt mentioned an article in the Chapel Hill Herald regarding the recent changes to Caring Family Network's (CFN) service system due to the reduction in the community support rate. Mr. Greger-Holt also expressed his thanks to staff regarding their diligence and hard work in preparing a press release in response to the changes with CFN.

AREA DIRECTOR'S REPORT

Judy Truitt before beginning her report, Ms. Truitt informed Board Members of the Ninth Annual Club Nova Employer's Reception. Club Nova asked Ms. Truitt to speak and she encouraged Board Members to attend. Ms. Truitt then updated the Board Members on current information and legislation adaptations from the Division of Mental Health (further known as DMH).

1. OPC Community Forum

- a. Ms. Truitt distributed a flyer to all present Board Members identifying the time; place and subjects OPC will cover at the Community Program. The forum will begin at 6:00 p.m. on Tuesday, May 22, 2007 at the Sunrise Church located at 1315 New Hope Trace, Chapel Hill, NC 27516.

2. Community Support Rate Cut

- a. OPC sent a letter to DMH on behalf of several providers who met to discuss the recent community support rate change. The letter is located on pages 16 and 17 of the May Board Packet. The letter was a compilation of concerns and requests that Community Support Providers wanted to convey to DMH. OPC has not yet been contacted by anyone at DMH regarding the letter.
- b. Caring Family Network (Further known as CFN) recently notified OPC in writing that they were going to begin operating the Siler City and Hillsborough offices as satellite offices, with some reduced services in the Hillsborough office. Per the comprehensive service agency, agreement CFN is required to operate six clinics across the three counties. However, the recent community support rate cut has affected their ability to continue to provide some services, and they have had lay-offs across the state. OPC has requested a written transition plan regarding the Hillsborough and Siler City offices, and Ms. Truitt agreed to keep the Board informed.

3. LME Review performed by Dr. Alice Lin

- a. DMH is performing ongoing studies of reform and has selected several LMEs to review. OPC was one of the LMEs selected, and Dr. Alice Lin will be spending the day at OPC's Europa office on Monday June 11, 2007. Ms. Truitt requested Board members to review their calendars and select a time during the day when they could be available to speak with Dr. Lin. The majority of the Board members would be available in the mid-afternoon. Janine Reda will be in touch to arrange the meeting.

4. Substance Abuse Update

- a. Ms. Truitt explained that CFN would no longer provide substance abuse services in Orange County. Cim Brailer and her staff have been working with Freedom House to expand their outpatient services in Orange County. Ms. Truitt expressed how thankful OPC is that Freedom House is hiring additional staff and working to transition CFN consumers into their programs. OPC and community members will continue trying to resolve any issues with gaps in substance abuse services.

5. DMH Strategic Plan

- a. Ms. Truitt directed Board Members to turn to page 20 of the May 2007 Board Packet. She requested that Board Members review the draft of DMH's strategic plan and send feedback to Ms. Reda, who will then compile the feedback and organize it for DMH.

6. LME Staff Update

- a. DMH requires licensed staff to occupy certain positions, and if OPC does not have licensed staff in those positions, OPC may face financial penalties. Ms. Truitt is concerned that OPC may need to offer higher salaries to recruit individuals with adequate licensure and experience. Ms. Truitt may contact

county managers to see if they have any ideas about recruiting and hiring licensed personnel.

7. Contract SFY 07-08 Contract Processes

- a. Mandatory meetings with contract providers are scheduled for the week of May 21, 2007. OPC staff are working very hard to implement ProFiler in all parts by July 1st. OPC is still willing to join in a suit against Unicare, the parent company of ProFiler, as they have promised all of the parts needed for the implementation of ProFiler to be successful. They are currently responding to all questions and requests. Board Members agreed to compose a letter from the Board informing Unicare the Board is monitoring the situation closely.

8. Residential Endorsement Update

- a. Level three residential providers need to be fully endorsed by July 1, 2007. Since the last update, one OPC provider had their license revoked, one turned in their license voluntarily, OPC has withdrawn endorsement of another provider, and four providers are still in the endorsement process. Meanwhile, OPC has been flooded with requests for letters of support from residential providers who want to open homes in the OPC catchment area.

9. Post-Payment Reviews

- a. DMH is requiring that LMEs review documentation from all Community Support agencies who have provided more than 12 hours of community support a week per consumer. OPC will be reviewing the records of 103 consumers who receive more than 12 hours of community support a week. Thirty-three different providers serve the 103 consumers, 48 are children and 55 are adults. The average number of community support hours is 18; the greatest number of community support hours per one consumer is 31 hours. Three of the consumers receiving more than 12 hours are OPC wards, and OPC will be asking another LME to review those records.

DMH requires that the medical director review five percent of the consumer records and licensed staff will perform the remainder of reviews. The deadline to complete all reviews is September 30, 2007. DMH expects the LME to report the number of reviews they completed each week.

10. Subcommittee Proposal

- a. Debra Farrington, Director of Care Management presented the proposals for new subcommittees. Management Team is hopeful that a decision regarding the service subcommittees to the Board will be decided by July 2007 and the new committees can begin to meet. Please see page 47 of the May Board Packet for a description of the prospective committees.

11. AQIC Quarterly Report

- a. Lynne Hamlet, Director of Quality Improvement (further known as QI) outlined the AQIC third quarter report. AQIC spent significant time on the Local Business Plan in the third quarter; they also aided OPC in developing mission statements for Quality Management and Provider Relations. AQIC reviewed and approved a satisfaction survey to send to providers who have completed a local monitoring; OPC only received four surveys. QI processed 403 applications for gun permits. Provider Monitoring conducted 18 site visits. With the help of various state agencies, OPC closed down a provider. QI produced the Provider Newsletter, and DMH authorized OPC's QI department to conduct three trainings where licensed social workers can earn CEU credits. OPC gained a ward in this quarter and OPC is now guardian of 19 wards.

FINANCE OFFICER'S REPORT

Dave Jenny, Chief Finance Officer presented the Financial Activity Report.

- OPC has not received information from the regional accountant on the outcome of the 2003 TSR for non-UCR funds
- Jack Parsons, the Division financial consultant, visited OPC on April 3, 4, and 24, and again on May 3, 2007. Mr. Parson's main objective was to determine OPC's "health" after the state's infusion of money last spring. Reviewed areas were accounting, contracts and claims adjudication, business systems, and information systems. Also discussed was OPC's ability to draw down this year's allocation, billing issues, and provider/transition issues.
- OPC requested conversion of UCR service funds to non-UCR funds to address transition issues and startup assistance for several providers. Caring Family Network and Chapel Hill Training and Outreach program funds were turned around quickly by the state.
- The 2006 non-UCR payback to the state is \$79,515. This payment will be made in May.
- Provider meetings are scheduled for May 14, 15, and 21 to explain changes to contracts and billing with the full implementation of ProFiler for the 2008 fiscal year.
- The Board will need to approve the OPC proposed budget at the June Board meeting. By July first, the new budget will be in place.

COMMITTEE REPORTS

Finance Committee:

The committee had no further information beyond Mr. Jenny's report above. The next Finance Committee meeting will be held on July 12, 2007 at 6 p.m.

DD Committee:

The DD Committee did not meet tonight. The next DD Committee meeting will be held on June 14, 2007 at 6 p.m.

Adult MH/SA Committee:

The Adult MH/SA Committee did not meet tonight. The next Adult MH/SA Committee meeting will be held on June 14, 2007 at 6 p.m.

Human Resources Committee:

The HR committee had nothing new to report. The next HR committee meeting is to be announced.

Client Rights Committee:

Client Rights Committee has a new member who Jenny Gadd. Ms. Gadd is Lutheran Family Services' (further known as LFS) director of both the Booth Road Home and Homestead Place. Ms. Gadd will serve as the provider representative on the committee. LFS has great insight and fresh ideas to offer the committee. Kathleen Herr indicated that a committee member asked if concern arose about a particular consumer in the community how would OPC staff handle the concern. The consensus was that the concern would be accepted as a complaint and then be dealt with on a case-by-case basis.

The next meeting of the OPC Client Rights Committee will be Tuesday, June 5 at 5:00 PM in the AO Conference Room at the Europa Center.

Child & Family Committee:

The next Child and Family Committee meeting is to be announced. Mental Health Trust Fund Initiative, changes to the Majors program and the restructuring of the Service subcommittees will be on the agenda.

Consumer & Family Advisory Committee:

The next CFAC meeting will be Thursday, June 21, 2007 at 5:00 p.m.

Old Business:

The OPC bylaws are in the revision process and the Board will need to have a quorum before decisions can be made regarding the status of the County's appointing new Board Members and a seat for the CFAC president. The first reading of the revised Bylaws and approval of the proposed subcommittees will be added to the agenda for the June Board Meeting.

New Business:

There was no new business.

Board Meeting:

The next Board Meeting is on June 14, 2007 at the Europa Center Suite 490. The Committee meetings will begin at 6:00pm and the Board Meeting will begin at 7:00pm.

Respectfully submitted,

Kathleen Herr
Secretary