

**Minutes of the OPC Area Board Meeting  
Thursday, September 11, 2008  
Administrative Office - Europa Center**

**BOARD MEMBERS PRESENT**

Commissioner Tom Vanderbeck, George Greger-Holt, Lori Ireland, Amanda Blanks, John Stewart, Richard Edwards, Sue Schwartz, Sandra Herring, Virginia Hill, Rachel Winstead, Debbie Carson

**BOARD MEMBERS ABSENT:**

Commissioner Moses Carey, Commissioner Kyle Puryear, Lynn Ikenberry

**STAFF PRESENT:**

Judy Truitt, Dave Jenny, Lynne Hamlet, Donna Prather, Debra Farrington, Ivy Williams, Tom Velivil, Cim Brailer, Michael Norton, Janine Reda

**GUESTS PRESENT**

Gwen Harvey, Orange County Assistant Manager  
LeAnn Nease Brown, OPC Attorney

**CALL TO ORDER**

OPC Chair Sue Schwartz called the meeting to order at 7:03 p.m.

**CALL FOR PUBLIC COMMENT**

Ms. Schwartz opened the floor for public comment. There was none.

**READING OF THE MINUTES**

Commissioner Tom Vanderbeck motioned to approve the August 2008 minutes of the OPC Area Board meeting as written. John Stewart seconded the motion. The motion carried with eleven board members voting in favor and none opposing.

**REPORT OF THE CHAIRPERSON**

Ms. Schwartz opened the floor for public comment. There was none. Ms. Schwartz deferred the remainder of her time to Judy Truitt.

**AREA DIRECTOR'S REPORT**

**1. Target Population Modification**

- a. DMH has released the recommended simplification of the IRPS system as mandated by legislation. Management Team and the Utilization Management Committee are both working to apply the target population modifications to the existing consumer files. There have been many questions relating to the changes – Area Directors and Finance Officers are working with DMH to clarify issues that have been identified. DMH set a January 1, 2009 implementation date. Ms. Truitt will keep the Board updated as additional information becomes available.

**2. OPC's Accomplishments for Fiscal Year 2007-2008**

- a. Ms. Truitt provided a compilation of the highlighted accomplishments for last year. She asked that the Board review and contact the appropriate Department Director with any questions. Management Team also plans to release an annual report this year.

- b. George Greger-Holt inquired about plans for electronic record storage. At present the estimated cost of transferring all stored records to an electronic format is cost prohibitive for OPC. DMH has indicated that medical record storage is the LME's responsibility because the records were created when the agencies were service providers. Management Team will continue reviewing options to minimize the cost of the record management.

### **3. Single Stream Application**

- a. On August 26, 2008 OPC submitted an application for Single Stream Funding. At the Legislative Oversight Committee the following day, Leza Wainwright, Co-Director of DMH, announced that OPC was one of two LMEs that had not yet applied for single stream funding, but currently met all the criteria.

### **4. Crisis Update**

- a. Durham Center has been selected as the "lead" agency for distribution of the new mobile crisis funding, as well as funding for crisis walk-in clinics with psychiatric support. The newly defined "service area" will be OPC, Durham, Alamance & Caswell counties. Our service area will receive funding for two mobile crisis teams, which can be expansion of existing resources or establishment of a new provider. Ms. Truitt indicated that there is limited information available at this point regarding the funding related to walk-in crisis centers, additional psychiatry, social work and nursing support.
- b. It does not appear that OPC will receive any additional in-patient beds; we have no unused certificate of need beds in our catchment area.

### **5. Hillsborough Administrative Office Space**

- a. With approval of the Board at the August meeting, OPC's attorney developed a resolution regarding a request that Orange County Commissioners consider OPC's administrative office space needs in planning the new human services complex in Hillsborough. Mr. Stewart motioned to approve the resolution and move it forward to Orange County. Dr. Winstead seconded the motion. The motion carried with eleven board members voting in favor and none opposing.
- b. Ms. Truitt will meet with the Orange County Manager to review the resolution.

## **FINANCE OFFICER'S REPORT**

Financial Activity Report for September Board Meeting:

- The auditors completed their field work on August 6, 2008. The plan is to present the 2007-08 Audit Report to the Board at its November-December meeting date. Dave Jenny will notify the auditors of the date as soon as it is established by the Board.
- The billing difficulty reported last month has been resolved and billing is flowing. Karla Hayes worked closely with UniCare and EDS to fix all issues.
- Because of the billing issues OPC had to reschedule the upgrade of ProFiler to the 2008 version. The upgrade was accomplished over the Labor Day weekend and the 2008 version is now in use.
- Final service allocations were received from the state on August 22, 2008. The only

change from the preliminary allocations was a minor adjustment in the PATH grant.

- It was reported at the Finance Officers' Forum that the state is finalizing the reporting format for the use of County Funds for the 2007-08 SFY. Mr. Jenny expects final instructions in September.
- OPC has applied for a cost reporting wavier for FY 2007, with the expectation that it will be approved.
- It is time to renew the White Oak Property real estate listing. There has been discussion among neighbors to re-grade the private road where the property is located. The Board is interested in receiving an estimate for the cost, as a better driveway would likely create more interest in the property. The extension of the listing is variable. Lori Ireland moved to extend the contract for an additional six months and participate in a 10 day 2% sales promotion the realty is running. George Greger-Holt seconded the motion. The motion carried with eleven board members voting in favor and none opposing.

## **COMMITTEE REPORTS**

### **Finance Committee:**

Mrs. Ireland and Mr. Stewart advised the Board that the Real Property Work Group had recently met with Club Nova Community Inc. and identified needed follow-up. The Property Workgroup is not prepared to make a motion to the Board at this time, but will continue to work on the issues. The Finance committee will meet at 6 p.m. on Thursday, October 9<sup>th</sup>, 2008; before the October OPC Board meeting.

### **Provider Community/Quality Management:**

Amanda Blanks reported that the Provider Community/Quality Management committee met and discussed the new monitoring tools OPC will soon be using. They reviewed the list of IPRS providers and the NC-TOPPS reports. The Provider Community/Quality Management committee will meet at 5:30 p.m. on Thursday, October 9<sup>th</sup>, 2008 prior to the October OPC Board meeting.

### **Service Management Capacity:**

Mr. Greger-Holt presented for the Service Management Capacity committee. They discussed current promotions for mental health in the OPC catchment area; such as, Peter Kramer's newspaper articles, Project Homeless connect scheduled for September 25, 2008 from 10-5 p.m., and 'Brushes with Life' in Orange County with hopes to expand to Chatham County in November. The committee also discussed the efforts of child and family teams to lower the number of adolescents in out of home placements, as the success rate for out of home placements is much lower. The Service Management Capacity committee will next meet at 5:30 p.m. on Thursday, October 9<sup>th</sup>, 2008 prior to the October OPC Board meeting.

### **Public Awareness and Advocacy:**

The Public Awareness/Advocacy and Service Management Capacity committees had a joint meeting. The Public Awareness/Advocacy will next meet at 5:30 p.m. on Thursday, October 9<sup>th</sup>, 2008 prior to the October OPC Board meeting. The next meeting will be at 5:30 p.m. on Thursday, October 9<sup>th</sup>, 2008 prior to the October OPC Board meeting.

**Human Resources Committee:**

Mr. Stewart indicated that there was no report for the HR committee. The HR committee is currently meeting on an as-needed basis.

**Client Rights Committee:**

Mrs. Blanks also reported for the Client Rights committee. They reviewed one plan, incident reports, and wanted to inform the Board that the long standing member Dr. Greg Olley resigned from Client Rights committee as he had been appointed to the Commission of Mental Health; OPC is sad to see Dr. Olley leave but believes he will be a great asset to the Commission of Mental Health. The next Client Rights committee meeting will be October 7, 2008 at 4 p.m.

**Consumer & Family Advisory Committee:**

Virginia Hill described CFAC's most recent meeting. Peggy Yonuschot, OPC's Community Planner updated CFAC about OPC's Needs Assessment Plan. CFAC also signed a new relational agreement with the OPC Board as a final step in the single stream funding application process. Ms. Hill extended an invitation to the Board for CFAC's Peer Support Workshop, indicating that several registration slots remain. CFAC next meets on September 18, 2008 at 6:00 p.m.

**Old Business:**

The situation with Person County Memorial Hospital is not resolved, however the situation has improved and OPC staff continue to meet and interact with hospital staff.

**New Business:**

Ms. Truitt will be presenting at the annual meeting of the Healthy Carolinians of Orange County on September 19, 2008. Ms. Truitt's presentation discussed public mental health in the past, present, and future. All available are welcome to come.

**Board Meeting:**

The next OPC Board meeting is on October 9<sup>th</sup>, 2008 at 7 p.m. Management Team hopes to move updated and new policies forward and a quorum will be necessary.

**Adjournment:**

Sandra Herring made the motion to adjourn the OPC Board meeting and Commissioner Vanderbeck seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Amanda Blanks  
Secretary