

**Minutes of the OPC Area Board
Monday, April 12, 2010
Administrative Office - Europa Center**

BOARD MEMBERS PRESENT:

Commissioner Bernadette Pelissier, Commissioner Tom Vanderbeck, Commissioner Jimmy Clayton, Richard Edwards, Lynn Ikenberry, Amanda Blanks, Mary Cay Corr, Heather Nash, John Stewart, Rachel Winstead

BOARD MEMBERS ABSENT:

Sue Schwartz, George Greger-Holt

STAFF PRESENT:

Judy Truitt, Dave Jenny, Lynne Hamlet, Donna Prather, Ivy Williams, Debra Farrington, Tom Velivil, Cim Brailer, Michael Norton, Janine Reda

GUESTS PRESENT

Gwen Harvey, Orange County Assistant Manager
LeAnn Nease Brown, OPC's Attorney

CALL TO ORDER

OPC Board Chair Richard Edwards called the meeting to order at 7:14 p.m.

CALL FOR PUBLIC COMMENT

Mr. Edwards opened the floor for public comment. There were no comments.

READING OF THE MINUTES

John Stewart motioned to approve OPC's March Board minutes. Commissioner Tom Vanderbeck seconded the motion. The motion carried with all Board members voting in favor and none opposing.

REPORT OF THE CHAIRPERSON

Mr. Edwards welcomed the guests in attendance. He then deferred the remainder of his time to Judy Truitt.

AREA DIRECTOR'S REPORT

1. PBH - Five County - OPC Collaboration

- a. Ms. Truitt provided the Board with an update of the Piedmont Behavioral Health (PBH) communications. Since the last Board meeting, PBH agreed to the changes suggested by the OPC Board and the Board was given an opportunity to review the document via email on April 1st. The Five County Board meets on April 20th and PBH and OPC expect that they will approve the current letter of intent.
- b. OPC, PBH and Five County staff continue working towards clarifying what a local presence versus a regional entity would look like, and they started the process of reviewing Medicaid data and Local Management Entity (LME) administrative funding to design a budget for each of those two roles.
- c. Ms. Truitt, Valerie Hennike (Five County's Area Director), staff from Five County, Debra Farrington and Cim Brailer met with the Arc of North Carolina's CEO and the Director of the Arc of Orange County on April 8th. The goal of the meeting was to

discuss the Arc of North Carolina and the Arc of Orange County's concerns and to identify any areas for follow-up. The meeting went well but no consensus was agreed upon.

- d. The timeline discussed during the last Board meeting regarding Medicaid dollars is likely to extend to July 1, 2011. Ms. Truitt warned that this hinges on the decision to sign and move forward with a PBH/OPC merger.

2. Property Update

- a. Discussions relating to the Club Nova property have renewed. Club Nova contracted with an outside entity to inspect the property and some concerns were identified. OPC's Property Manager addressed the safety concerns. The Club Nova lease is "as-is" and the lease payment just covers the mortgage payment and, therefore, there is no remaining money for non-necessary updates or remodeling. Board members discussed how at the last meeting with Club Nova they requested Club Nova to prepare a proposal detailing how they plan to buy the property and their plans for the space upon purchase. Interest still exists in hearing Club Nova's plans for the space and how they would buy and maintain it.
- b. Ms. Truitt inquired if the Property workgroup may want to reestablish and discuss the logistics of all of the OPC properties. The OPC-Club Nova lease is renewed every year and the workgroup could determine how to best thoughtfully resolve the situation including additional updates to the property.
- c. Orange County has asked that all provider agencies and OPC staff vacate the Northside campus by June 30, 2010. The Director of Asset Management and Purchasing informed OPC that Orange County is not planning to maintain the Northside campus as of June 30th. This is a concern as the three OPC service providers located at Northside have low budgets for rental space. The Treatment Alternatives for Safer Communities (TASC) program already RIF'd (reduction in force) a staff member this year due to the programs lack of funds. Management Team hopes to speak with Orange County and find other fitting space or possibly bring the staff into the Europa Center.

3. Accessibility Survey Results

- a. Dr. Donna Prather, M.D. presented the results of the Accessibility Survey. Dr. Prather outlined the method used in gathering information, the members of the workgroup and how they dealt with identified issues. The main concerns related to the building's heavy doors with no handicap remote, the lower level's handicap parking and the lack of signage on route 15-501 directing people to the building. The Board had no comments and Dr. Prather indicated Management Team will soon be sending the information/requests to Grubb and Ellis, the Europa Property Management company.

4. Critical Access Behavioral Health Agency (CABHA)

- a. Division of Mental Health/Developmental Disabilities/Substance Abuse (DMH) published a list of provider agencies that have submitted letters of attestation to become a CABHA. It was mentioned that the list is incomplete.
- b. OPC has been asked how many CABHA providers are likely to exist within OPC. Thirteen providers within OPC have indicated they will be attempting to become CABHAS, but not all 13 providers originate from Orange, Person or Chatham counties. Five local agencies will be CABHAs.

5. Guardianship

- a. Ms. Truitt wanted to provide the Board with an update about Guardianship. It is unclear if it is due to the current economy or other factors but many families are attempting to have family members declared incompetent and their guardianship be handled by state entities. The families are viewing this as an alternative to waitlists, thinking that the Department of Social Services or entities like OPC will have more success placing their family member. Currently, 10 new wards could potentially be placed with OPC; six from person, three from Orange, and one from Chatham. These are all complex cases, as are many of the current cases OPC is managing. One of the possible new wards is in her 10th placement and she is 19.
- b. Ms. Truitt wanted to keep the Board updated and aware of the situation as it may be a factor in moving forward with PBH and the Medicaid Waiver, since DMH has stated Waiver sites cannot be guardians.

FINANCE OFFICER'S REPORT

Dave Jenny presented the Financial Activity Report:

- UniCare was successful in identifying a method to recover IPRS checkwrite information that didn't post correctly on 11/27/09. All billing information is now up-to-date.
- AlphaCM and PBH visited OPC to review final preparations for implementing the Cardinal Innovations business system. Topics covered were:
 - Final data clean-up issues.
 - Development of the interface to our accounting software.
 - Train-the-Trainer scheduling.
 - "Go Live" date
- As has been the case, our funding from the State is still running behind. As of March 26th seven IPRS checkwrites are outstanding (\$1,142,715) as are the February and March LME funds (\$752,466) and a Non-UCR drawdown (\$225,657).
- Financial statements for March and YTD were included in the Board packet. These statements reflect the budget resolution passed at last month's meeting.
- White Oak has temporarily been delisted until access to the house can be restored. Both front and rear entrance areas require repair to make access safe.
- Providers have been notified of billing cutoff dates for the fiscal year. We need to get all services through May submitted by June 30.

Mr. Steward motioned to approve the Financial Activity Report. Dr. Rachel Winstead seconded. The motion carried with all Board members voting in favor and no one opposing.

COMMITTEE REPORTS

Finance Committee:

The Finance committee had no further information beyond Mr. Jenny's report. The next Finance meeting will be held on May 10, 2010 at 6 p.m.

Human Resources Committee:

The HR Committee is currently meeting on an as-needed basis.

Client Rights Committee (CRC):

Ms. Blanks reported that the Client Rights Committee reviewed incident reports and one behavioral plan. They are also working on a Client Rights survey to be sent out to providers in May and followed-up on the quarterly report of the CRC. The CRC is looking to add a professional substance abuse specialist to their committee. Their next meeting will take place Tuesday, May 4, 2010.

Consumer & Family Advisory Committee (CFAC):

CFAC participated in the Accessibility Survey, reviewed the Progress Indicators report and discussed PBH communications. CFAC next meets on May 20, 2010 at 6 p.m.

OLD BUSINESS:

Commissioner Vanderbeck and Amanda Blanks inquired about the Crisis Intervention Team Training and what agencies were making up future classes. Ms. Truitt indicated that the next class will be held in August, but she would defer to Peggy Yonuschot the CIT Coordinator for specific participating agencies. Cim Brailer indicated that Ms. Yonuschot would be in contact with Commissioner Vanderbeck and Ms. Blanks about the participation from their counties.

NEW BUSINESS:

Janine Reda inquired if Board members would be open to Board Packets being sent electronically to save the postage. The Board did not have a problem with this suggestion and indicated they would let Ms. Reda know if they would like a hard copy provided to them at the meeting.

Board Meeting:

The next OPC Board meeting is scheduled for May 10, 2010. The Finance committee will begin at 6 p.m. The Finance committee will disband at 6:30 p.m., the System Updates conversation will take place from 6:30 p.m. to 7:15 p.m., and the Board will officially convene at 7:15 p.m.

Adjournment:

Commissioner Vanderbeck motioned to adjourn the OPC Board meeting and Commissioner Bernadette Pelissier seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Amanda Blanks
Secretary