

**Minutes of the OPC Area Board Retreat
Monday, January 11, 2010
Administrative Office - Europa Center**

BOARD MEMBERS PRESENT

Commissioner Jimmy Clayton, Commissioner Tom Vanderbeck, Lynn Ikenberry, Amanda Blanks, John Stewart, George Greger-Holt, Heather Nash, Rachel Winstead, Sue Schwartz

BOARD MEMBERS ABSENT:

Richard Edwards, Commissioner Bernadette Pelissier, Debbie Carson

STAFF PRESENT:

Judy Truitt, Dave Jenny, Lynne Hamlet, Donna Prather, Debra Farrington, Michael Norton, Janine Reda

GUESTS PRESENT

Gwen Harvey, Orange County Assistant County Manager

CALL TO ORDER

OPC Board Vice-Chair Lynn Ikenberry, MD called the meeting to order at 6:07 p.m.

CALL FOR PUBLIC COMMENT

Dr. Ikenberry opened the floor for public comment. There were no comments.

REPORT OF THE CHAIRPERSON

Dr. Ikenberry had no report and deferred his time to Judy Truitt.

AREA DIRECTOR'S REPORT

1. 2010 OPC Board Schedule

- a. Ms. Truitt reviewed the 2010 OPC Board proposed meeting schedule. The second Monday of the month remains the best night for present Board members. Therefore, the scheduled included in the 2010 January Retreat packet is confirmed and will be posted on the OPC webpage within the events calendar.

2. Mission Statement/Vision Statement/Code of Ethics

- a. The Board next reviewed the Mission and Vision Statements and the Code of Ethics. CFAC's recommendations are the underlined portions of the text; these revisions have also been reviewed by the Area Quality Improvement Committee (AQIC). Amanda Blanks made a motion to accept the revisions in both documents. Dr. Rachel Winstead seconded the motion. The motion carried with all Board members voting in favor and no one opposing.

3. Local Business Plan

- a. The current Local Business Plan (LBP) was set to expire this year. During the last three years OPC has provided updates and status reports on the plan to both the OPC Board and the Division of Mental Health/Developmental Disabilities/Substance Abuse Services (DMH). Recently, DMH announced that, due to funding cuts, they would waive the expectation that the local business plan be updated in 2010. The LMEs can create strategic plans as they see fit and may continue to use the updated plans already in place.

4. Utilization Management (UM) Committee Plan

- a. The UM plan is located on pages 5-11 of the January Board Packet. The plan carefully details the requirements and processes used by the UM Committee in planning funds for the year. Ms. Truitt recently attended an Area Director's DMH meeting where they indicated that due to the financial crisis LMEs will likely lose additional funding. Fifty-five percent of any cut would likely be taken from the State's budget and 45% would come from the community. OPC's 5% reduction in June 2009 equated to \$482K. The percentage of cuts discussed ranged from 3%, 5% to 7%.
- b. UM staff are also working on catastrophic planning in case money does not continue to flow from the State. Management Team will continue to update the Board when additional information is available.

5. Subcommittee Structure

- a. Ms. Truitt referred to pages 12 and 13 of the January Board Packet, where OPC staff proposed a change in the committee and Board schedule that would optimally increase Board involvement and use time efficiently. Debra Farrington discussed the System Update proposal in greater detail. The major changes would include the time the groups met and content of the meetings. The entire Board on the day of the Board meeting would be invited to meet from 6:30-7:15 p.m. to discuss varied pertinent topics. During the System Updates, motions would be delayed until the Board convened at 7:15 p.m. With this potential new schedule, Ms. Truitt would hope to end the Board meeting by 8 p.m. The Board indicated interest and agreed to begin the trial period in February.
- b. The February meeting will begin at 6 p.m. for the Finance committee. The Finance committee will disband at 6:30 p.m. and the System Update conversation would run from 6:30 - 7:15 p.m. The Board would officially convene at 7:15 p.m. As soon as a topic is decided for February, Janine Reda will share it with the Board.

6. OPC Board Membership

- a. The counties continue to advertise for new OPC Board members. There has been minimal interest to date and Commissioners indicated that they would welcome recommendations regarding Board appointments. The Department of Health and Human Services (DHHS) Secretary Lanier Cansler, has asked the DMH to take a thorough look at LME Boards across the state. This only makes it more important that OPC work to have a strong county balanced Board.

7. Chatham County Services

- a. After extensive review the decision was made for Therapeutic Alternatives (TA) to assume responsibility for outpatient services in Chatham County. TA began working immediately on transition issues with Freedom House.

8. Medicaid Waivers

- a. Five County LME, OPC and Piedmont Behavioral Health (PBH) met December 15, 2009 and discussed waiver options. PBH has proven that a waiver site is a strong model to decrease cost and increase service availability within an area. Secretary Cansler agrees and believes this is the best method for the State. Dan Coughlin, PBH's Area Director, believes the State plans on three to eight waiver sites
- b. A waiver is federally guided and the Department of Medical Assistance (DMA) plays a significant role in a waiver setting.
- c. Management Team recommends that OPC continue to learn more about becoming a part of PBH's waiver. They currently believe three options exist for OPC: maintain status quo; join some other as yet unidentified alliance; or join with PBH. Commissioner Jimmy Clayton motioned to continue participating and learning more

about PBH and their plans for expanding their waiver. Sue Schwartz seconded. The motion carried with all Board members voting in favor and no one opposing.

FINANCE OFFICER'S REPORT

Dave Jenny presented the Financial Activity Report for January:

- Mr. Jenny reviewed the Balance Sheet and Income Statement. John Stewart motioned to approve the Balance Sheet and Income Statement. Commissioner Tom Vanderbeck seconded the motion. The motion carried with all Board members voting in favor and no one opposing.
- The "go-live" date for the new business system is set for March 1, 2010. Staff remain excited and Management Team will continue to keep the Board posted as we initiate the transition.

OLD BUSINESS:

2010 Board Officers

Mr. Stewart convened the Nominating Committee and they created a slate of officers for the 2010 OPC Area Board. The Nominating Committee recommends Richard Edwards as the Chair, Lynn Ikenberry as the Vice-Chair and Amanda Blanks as the Secretary. Commissioner Clayton motioned to approve the nominations. Commissioner Vanderbeck seconded the motion. The motion carried with all Board members voting in favor and no one opposing.

White Oak Property

Ms. Truitt advised the Board that she was recommending that the White Oak property be placed back on the market. Mr. Jenny spoke with a realtor who believes the property is currently worth (as is) \$230K; however, with a little work he believes an asking price of \$260K would be reasonable. Commissioner Vanderbeck motioned to renegotiate with the realtor and spend some money updating the house. Dr. Winstead seconded the motion. The motion carried with all Board members voting in favor and no one opposing.

NEW BUSINESS:

There was no new business at this time.

Board Meeting:

The next OPC Board meeting will be February 8, 2010 and the Finance committee will begin at 6 p.m. The Finance committee will disband at 6:30 p.m., the System Updates conversation will be from 6:30 p.m. to 7:15 p.m., and the Board will officially convene at 7:15 p.m.

Adjournment:

Commissioner Vanderbeck motioned to adjourn the OPC Board meeting and George Greger-Holt seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Amanda Blanks
Secretary