

**Minutes of the OPC Area Board  
Monday, July 12, 2010  
Administrative Office - Europa Center**

**BOARD MEMBERS PRESENT**

Commissioner Tom Vanderbeck, Richard Edwards, Lynn Ikenberry, Amanda Blanks, John Stewart, George Greger-Holt, Sue Schwartz, Heather Nash, Mary Cay Corr

**BOARD MEMBERS ABSENT:**

Commissioner Bernadette Pelissier, Commissioner Jimmy Clayton, Rachel Winstead

**STAFF PRESENT:**

Judy Truitt, Dave Jenny, Lynne Hamlet, Donna Prather, Ivy Williams, Debra Farrington, Tom Velivil, Cim Brailer, Michael Norton, Janine Reda

**GUESTS PRESENT**

Gwen Harvey, Orange County Assistant Manager

**CALL TO ORDER**

OPC Board Chair Richard Edwards called the Board meeting to order at 7:15 p.m.

**CALL FOR PUBLIC COMMENT**

Mr. Edwards opened the floor for public comment. There were no comments.

**READING OF THE MINUTES**

Commissioner Tom Vanderbeck motioned to approve the June 2010 minutes of the OPC Board meeting. John Stewart seconded the motion. The motion carried with board members voting in favor and none opposing.

**REPORT OF THE CHAIRPERSON**

Mr. Edwards deferred the remainder of his time to Judy Truitt.

**AREA DIRECTOR'S REPORT**

**1. Staff Morale Event**

- a. Ms. Truitt discussed with Board members her recommendation that the agency recognize the efforts of staff in the implementation of the new business system. Management Team will be holding an all-staff planning retreat on August 27<sup>th</sup> to finalize the annual work plan and Ms. Truitt requested that the Board approve personal leave for staff when strategic planning activities are completed that day.
- b. Board members acknowledged the amount of work required to get the new system in place. Commissioner Vanderbeck motioned to approve personal leave time for all staff on August 27<sup>th</sup>. George Greger-Holt seconded the motion. The motion carried with Board members voting in favor and none opposing.

**2. OPC Retirees**

- a. OPC has four staff members who could retire immediately; with benefits. Ivy Williams will post information about number of people to retire in the coming years on the OPC website.

- b. The Board asked if changing the policy would alter current staff benefits. Ms. Truitt and Ms. Williams indicated their understanding that it would only change the benefits for new hires.

### **3. Staff Satisfaction Survey**

- a. Ms. Williams reviewed the staff satisfaction survey results contained in the Board packet. The survey was distributed via Survey Monkey to all staff; 38 staff submitted responses, which is a 60% return rate.
- b. Ms. Williams noted several ways that Management Team and/or agency committees are already following up on issues identified in the survey.

### **4. Second Reading of the Bylaws**

- a. The revised OPC Bylaws were read for a second time. Commissioner Vanderbeck motioned to approve the second reading of the Bylaws. Dr. Lynn Ikenberry seconded. The motion carried with Board members voting in favor and none opposing.

### **5. OPC Property Issues**

- a. **Club Nova Property** - Ms. Truitt reported that Karen Dunn had contacted her and indicated that Club Nova Community Inc was not yet ready to make a formal presentation to the Board. Board members confirmed their expectation that they would receive a formal proposal, which they would review and request additional information if needed. The Board would then determine when they would want a formal presentation, but agreed that it would be to the full membership.
- b. **White Oak Property** - OPC will be closing on the sale of the White Oak property in early August.

## **FINANCE OFFICER'S REPORT**

Dave Jenny presented the Financial Activity Report for July Board Meeting:

- The State made a major effort to catch-up on cash payments during the last of June. We received a total of \$3,166,723.76. This included all service funds – IPRS payments from May 5<sup>th</sup> through the end of June and all non-UCR funds that were outstanding. Also included was the April LME management payment. The only funds outstanding now are the LME payments for May and June (\$752,466).
- OPC held another provider training class on the use of Provider Direct – the web-based interface to Cardinal Innovations. Trainings were held on June 28-30.
- We did a “soft” go-live of CI on June 1<sup>st</sup> to enable providers to enter treatment authorization request (TAR's) for the new fiscal year.
- On July 1<sup>st</sup> we went live with CI. All activity for the new fiscal year will be done on the new system. Both AlphaCM and PBH are on-site this week to help us with start-up issues and address any bugs that may appear.
- The DHHS auditors were here June 8<sup>th</sup> through June 11<sup>th</sup> to audit SFY's 2008 & 2009. They did not complete their audit and will return for a day or two at a time yet to be determined.
- The financial statements in the packet are only a snapshot of where we are today. At the end

of a fiscal year the books remain open into July to book payments for June services in the correct year.

Mr. Greger-Holt motioned to approve the Finance report. Mr. Stewart seconded the motion. The motion carried with all Board members voting in favor and no one opposing.

#### **COMMITTEE REPORTS**

##### **Finance Committee:**

The Finance committee had no further information beyond Mr. Jenny's report.

##### **Human Resources Committee:**

The HR Committee is currently meeting on an as-needed basis.

##### **Client Rights Committee (CRC):**

Ms. Blanks reported on the last CRC meeting. They reviewed an incident follow-up from the June meeting and reviewed a Behavior Plan. There was a CRC Survey Update and membership and recruitment was discussed. Their next meeting is August 3, 2010 at 4:15 p.m.

##### **Consumer & Family Advisory Committee (CFAC):**

Heather Nash reported that CFAC discussed the draft Provider Report Card, the AQIC 3rd Quarter Report, the Accessibility Survey, and reviewed the CFAC functions. CFAC next meets on August 19, 2010 at 6 p.m.

##### **OLD BUSINESS:**

There was no old business at this time.

##### **NEW BUSINESS:**

There was no new business at this time.

##### **Board Meeting:**

The next OPC Board meeting is scheduled for August 9, 2010. The Finance committee will begin at 6 p.m. The Finance committee will disband at 6:30 p.m., the System Updates conversation will be from 6:30 p.m. to 7:15 p.m., and the Board will officially convene at 7:15 p.m.

##### **Adjournment:**

Commissioner Vanderbeck motioned to adjourn the OPC Board meeting and Dr. Ikenberry seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Amanda Blanks  
Secretary

**System Updates**  
**Monday, July 12, 2010**  
**Administrative Office - Europa Center**

1. State Updates – Budget & DMH Administrative Changes
  - a. Ms. Truitt reported that the budget did restore \$40M in service funding. However, it is unclear how the funds will be distributed and if any restoration will be made in LME funding.
  - b. Leza Wainwright, Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH) Director, is retiring. Other key DMH staff are also leaving, so it is unknown when allocation letters will be distributed.
  - c. OPC is currently taking a conservative approach with the service contracts and benefit plans, but will make adjustments as budget information is made available.
  
2. PBH/Five County/OPC Collaboration
  - a. Ms. Truitt reminded Board members that amended language had been introduced in the short session which prohibited the expansion of the Medicaid waiver to more than one additional LME, and also prohibited PBH from expanding their catchment area. Extensive negotiations occurred during the session, with final agreement that DHHS could select a second waiver site in addition to Mecklenburg, but the prohibition for PBH remained. The legislation further requires a full evaluation of the impact of a 1915b & c waiver on DD consumers, with the expectation that nothing further will occur until this evaluation is presented to the LOC in 2012.
  - b. Ms. Truitt advised Board members that OPC will continue working on waiver readiness, as well as positioning the agency for implementation of the federal health care reform legislation. She noted that the agency will likely need to shift from our current accreditation body to one that is more closely aligned with managed care operations – Lynne Hamlet will be working on this issue.
  
3. Critical Access Behavioral Health Agency (CABHA)
  - a. The timeframe for full implementation of CABHA has been extended to occur between July 1, 2010 and December 31, 2010. This extension will allow current providers of Community Support Team, Intensive In-Home, and Day Treatment services to either complete the certification process to become a CABHA or transition their consumers. Complete CABHA certification includes a desk review, site review, and a clinical interview.
  - b. As of today, OPC has seven providers that are CABHA certified; two of those agencies have their corporate offices in OPC catchment area. The two providers whose corporate offices are located within the catchment area are XDS Inc. and Freedom House Recovery Center.
  
4. Community Support Team (CST)
  - a. In response to community concerns that providers would no longer offer CST, DHHS did not decrease the rate and authorization limits as much as previously reported. Training requirements were also reduced somewhat. With these changes, several providers who were originally planning to stop providing CST have now said they will continue to provide the service.