

**Minutes of the OPC Area Board
Monday, March 8, 2010
Administrative Office - Europa Center**

BOARD MEMBERS PRESENT:

Commissioner Bernadette Pelissier, Commissioner Tom Vanderbeck, Richard Edwards, Lynn Ikenberry, Amanda Blanks, Rachel Winstead, Sue Schwartz, John Stewart, George Greger-Holt, Mary Cay Corr

BOARD MEMBERS ABSENT:

Commissioner Jimmy Clayton, Heather Nash

STAFF PRESENT:

Judy Truitt, Dave Jenny, Lynne Hamlet, Donna Prather, Ivy Williams, Debra Farrington, Tom Velivil, Cim Brailer, Michael Norton, Peggy Yonuschot, Janine Reda

GUESTS PRESENT

Yvonne French, DMH LME Liaison
Irena Falls, Ph.D., Chatham County Resident

CALL TO ORDER

OPC Board Chair Richard Edwards called the meeting to order at 7:24 p.m.

CALL FOR PUBLIC COMMENT

Mr. Edwards opened the floor for public comment. There were no comments.

READING OF THE MINUTES

Judy Truitt indicated that the February 2010 minutes incorrectly state the closure time. Commissioner Tom Vanderbeck motioned to approve the February Board minutes with a correct 8:17 p.m. adjournment time. Dr. Rachel Winstead seconded the motion. The motion carried with all Board members voting in favor and none opposing.

REPORT OF THE CHAIRPERSON

Mr. Edwards welcomed the guests in attendance. New Board member Mary Cay Corr was sworn in. Ms. Corr then provided a quick introduction, indicating that she sits on the Club Nova Community Board, as well as the Durham Literacy Council Board. Ms. Corr has lived in NC for 33 years and was a member of the original Board for the OPC Foundation.

Mr. Edwards then initiated an introduction of everyone in the room. He then deferred the remainder of his time to Ms. Truitt.

AREA DIRECTOR'S REPORT

1. PBH - OPC Collaboration

- a. Ms. Truitt provided the Board with an update of OPC's discussions with PBH to include the following. On February 11, 2010, OPC Management Team and several senior managers visited PBH. Staff met with their functional counterparts to review how PBH manages in a waiver environment. PBH uses a matrix management system, which nourishes cross-departmental functions, thereby giving each staff member a broader sense of the agency's functions.

- b. On March 2nd, Ms. Truitt updated OPC staff at the March 2010 All-Staff meeting. During the staff meeting the group also discussed Cardinal Innovations and the “go live” date for the new business system. Many staff members are working diligently on data cleanup in preparation for the March 12th data dump into the new system.
- c. Ms. Truitt attended a NC Council Medicaid waiver meeting on March 3rd. PBH spoke to the group about management of a Medicaid waiver site. The following day Ms. Truitt met with the Area Directors of PBH and Five County before attending the Division of Mental Health/Developmental Disabilities/Substance Abuse Services’ (DMH) Medicaid waiver bidder’s conference. Ms. Truitt distributed copies of the new waiver requirements to Board members, as well as information regarding the number of Medicaid eligible consumers in each LME catchment area. OPC has the lowest number of Medicaid eligible individuals in the state. DMH released the RFA and is accepting applications until April. At that point they will review the applications and select one or two sites. The goal for those sites will be to “go live” January 2011, so it is likely that the programs initially selected will meet the population requirements.
- d. Ms. Truitt then directed the Board’s attention to the DRAFT Letter of Intent created by PBH.
 - The Board took a moment to review the letter. Ms. Truitt reported that she has forwarded the draft letter to OPC’s attorney for review and feedback. Initial concerns were noted regarding Section 2 Confidentiality (too restrictive); Section 3 Proprietary Information (question as to applicability to our negotiations); and the use of language regarding “joint venture” at this stage of the discussions. John Stewart agreed with the identified points. Ms. Truitt has communicated initial concerns to PBH and they are receptive to making changes to the document.
 - Ms. Truitt reviewed the tentative timelines currently being discussed, which would include completion of the letter of intent by the end of April 2010; negotiation of an operational agreement in the fall of 2010; and PBH assuming management of Medicaid dollars in the spring of 2011. OPC and PBH have been developing a document which will outline “local management” versus “regional management” responsibilities, which will help clarify what OPC would look like if the process moved to conclusion.
 - Board members also discussed possible deal breakers. Ms. Truitt advised the Board that PBH does not participate in the state employee’s retirement system. In the 1980’s area programs were offered the option of pulling out of the system and PBH chose to do so. Ms. Truitt has learned that Sandhills Area Program pulled out as well, so it was not exclusive to PBH. PBH does offer retirement benefits and matches employees’ savings up to a certain percent. PBH has committed to finding a solution to this issue, whether it includes returning to the State Retirement Plan in the form of a new entity or otherwise.
- e. Ms. Truitt advised Board members that some of the advocacy organizations, including the Arc of North Carolina are expressing concerns regarding expansion of the Medicaid waiver. Ms. Truitt asked Board members to encourage community members with concerns to contact the LME with particular questions.
- f. Ms. Truitt then solicited additional feedback from the Board. They did not share any additional comments.
- g. PBH would like the Letter of Intent finalized and signed by the end of April 2010. Ms. Truitt encouraged the Board to prepare any questions and submit them as soon

as possible, thereby giving all parties the greatest amount of time possible to clarify and provide feedback on the document.

2. Accessibility Survey

- a. Donna Prather, OPC's Medical Director, informed the Board that the agency's national accreditation requires completion of an annual accessibility survey. OPC will be asking all visitors, including Board members, to fill out the survey, which is intended to identify barriers to accessing services, physical or otherwise. Dr. Prather encouraged Board members to complete the survey before leaving the meeting.

3. Title VI Policy

- a. Lynne Hamlet presented the amended Title VI Policy, which was originally approved by the OPC Board in October 2004. Ms. Hamlet indicated that the policy had been revised to remove specific references to former OPC service programs and to better reflect OPC's role as an LME.
- b. Dr. Winstead motioned to accept the revisions to the policy. Commissioner Vanderbeck seconded. The motion carried with all Board members voting in favor and no one opposing.

4. Needs Assessment

- a. Peggy Yonuschot reviewed OPC's revisions to the Needs Assessment and provided a written summary to Board members.

FINANCE OFFICER'S REPORT

Dave Jenny presented a Budget Revision, the Finance Update and the Financial Activity Report:

- UniCare believes it has identified a way to recover IPRS check-write information that didn't post correctly on 11/27/09.
- Staff are working aggressively on the data dump materials received in January. Our target date to finish the clean-up is March 12th. This would permit a May 10th "go live" date for Cardinal Innovations business system. The interim between the two dates would be filled with the initial data load, technical training, and user training.
- The State is still not meeting revenue projections. Therefore, funding from the State is behind. As of February 23rd six IPRS check writes are outstanding (\$1,063,767) as are the January and February LME funds (\$752,466).
- Mr. Jenny distributed and reviewed the year to date financial statements and the financial statements for February. OPC is looking healthy; we are 71% through the year, and we have used 67% of our service funds.
- Mr. Jenny also presented the Budget Resolution. John Stewart motioned to adopt the new revision. Sue Schwartz seconded. The motion carried with all Board members voting in favor and no one opposing.

COMMITTEE REPORTS

Finance Committee:

The Finance committee had no further information beyond Mr. Jenny's report. The next Finance meeting will be held on April 12, 2010 at 6 p.m.

Human Resources Committee:

The HR Committee is currently meeting on an as-needed basis.

Client Rights Committee (CRC):

Ms. Blanks reported that the Client Rights Committee reviewed one behavioral plan, one incident report, and the AQIC report. Their next meeting will take place Tuesday, April 6, 2010.

Consumer & Family Advisory Committee (CFAC):

CFAC reviewed the proposed service definition for Peer Support. They also spent a great deal of time discussing the potential PBH/OPC collaboration. CFAC next meets on April 15, 2010 at 6 p.m.

OLD BUSINESS:

Ms. Truitt asked the Board for feedback regarding the new schedule. Board members decided to continue the trial period for another month or two before making a final decision. If the Board decides to make the new schedule permanent, a Bylaws Revision will be necessary.

NEW BUSINESS:

George Greger-Holt inquired about the new service definition for Therapeutic Foster Care. Debra Farrington responded that the definition change is due to the closing of the level three residential group homes. Rapid Response homes are therapeutic homes that provide treatment, structure and supervision to children with serious emotional disturbances. Rapid Response homes are becoming more common due to the system changes.

Board Meeting:

The next OPC Board meeting is scheduled for April 12, 2010. The Finance committee will begin at 6 p.m. The Finance committee will disband at 6:30 p.m., the System Updates conversation will take place from 6:30 p.m. to 7:15 p.m., and the Board will officially convene at 7:15 p.m.

Adjournment:

Commissioner Vanderbeck motioned to adjourn the OPC Board meeting and Mr. Greger-Holt seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Amanda Blanks
Secretary