

**Minutes of the OPC Area Board  
Monday, May 10, 2010  
Administrative Office - Europa Center**

**BOARD MEMBERS PRESENT**

Commissioner Bernadette Pelissier, Richard Edwards, Amanda Blanks, John Stewart, Lynn Ikenberry, Heather Nash, Mary Cay Corr

**BOARD MEMBERS ABSENT:**

Commissioner Tom Vanderbeck, Commissioner Jimmy Clayton, Rachel Winstead, Sue Schwartz, George Greger-Holt

**STAFF PRESENT:**

Judy Truitt, Dave Jenny, Lynne Hamlet, Donna Prather, Ivy Williams, Debra Farrington, Ken Jarvis, Cim Brailer, Michael Norton

**GUESTS PRESENT**

Yvonne French, DMH/DD/SAS LME Liaison

**CALL TO ORDER**

OPC Board Chair Richard Edwards called the Board meeting to order at 7:09 p.m.

**CALL FOR PUBLIC COMMENT**

Mr. Edwards opened the floor for public comment. There were no comments.

**READING OF THE MINUTES**

Judy Truitt noted that Gwen Harvey was incorrectly listed as Orange County Manager in the April 2010 OPC Board Minutes. Commissioner Bernadette Pelissier motioned to approve the April 2010 minutes of the OPC Board meeting with the correction of Ms. Harvey as an Orange County Assistant Manager. John Stewart seconded the motion. The motion carried with all board members voting in favor and none opposing.

**REPORT OF THE CHAIRPERSON**

Mr. Edwards welcomed the guests in attendance and then deferred the remainder of his time to Judy Truitt.

**AREA DIRECTOR'S REPORT**

**1. New Board Packet Distribution Demonstration**

- a. Ken Jarvis, OPC's IT Manager, demonstrated the new process for forwarding Board packets. Mr. Jarvis has created a secure Board-only area on the OPC website. This web-based system can be accessed from any location. Board members were asked to use caution when accessing the site from a public location where logins and passwords may be stored and accessed later. Login and password information will be forwarded to Board members later this week by Janine Reda. Ms. Reda will send an email link when there are updates to the site.

**2. Piedmont Behavioral Health (PBH) Update**

- a. Letter of Intent Update: Ms. Truitt distributed copies of the revised letter of intent for Board review, which included clarification regarding when the full Boards of

Commissioners would need to be involved in the process. Five County MHC held a special Board meeting on April 24<sup>th</sup> to review the letter of intent. It is anticipated that the Five County Board will sign the letter of intent at their May meeting. OPC's Board was asked if they were in favor of Mr. Edwards signing on behalf of the Board. Commissioner Pelissier motioned to accept the letter with the noted changes. Amanda Blanks seconded. All Board members were in favor of Mr. Edwards signing the letter of intent on behalf of the Board.

- b. The Board discussed the Arc of Orange County and the Arc of North Carolina's continued concerns.
- c. The Arc of NC is asking that the statewide waiver be stopped and that OPC be prevented from joining PBH's waiver. Ms. Truitt, Ms. Brailer and Ms. Farrington provided an overview as to why this might be the case.
- d. Commissioner Pelissier asked if concerns and responses to the concerns can be formally compiled for the Board members not in attendance and for historical record. Ms. Truitt indicated that staff would work on a method to do so.
- e. Ms. Farrington is OPC's Project Manager and part of her role will be to schedule and coordinate public forums to seek public input if OPC pursues a partnership/collaboration/merger with PBH and Five County. Ms. Truitt asked the Board if they would be interested in hosting a dinner with the Legislative Delegation within the next three months. Board members will consider.

### **3. Budget Update**

- a. Governor Purdue released her budget three weeks earlier than scheduled. Governor Purdue is recommending that the \$40M lost by the system this fiscal year be restored. The Legislative Oversight Committee (LOC) is also recommending restoration. OPC remains hopeful that the Legislature will approve the Governor's request.
- b. Management Team held an all-day budget retreat two weeks ago.

### **4. Property Update**

- a. Karen Dunn of Club Nova Community has indicated that the Club Nova Board hopes to provide the OPC Board with a proposal for the Club Nova property by July 2010.

### **5. Board Bylaws**

#### **a. Committee Schedule**

Board members indicated that they enjoy the new Committee structure and therefore, there will be a draft of the revised bylaws for the next Board meeting.

#### **b. Term Length**

The Legislature passed term limits for Board members. The statute now states that members who are serving at the time the new limits are passed can serve one additional term then will have to resign.

### **6. Cultural Diversity Plan**

- a. Ivy Williams presented the third quarter report for the CLD work plan.
  - i. The following information was provided regarding the third quarter's Cultural and Linguistic Diversity Work Plan:
    - 1. OPC is actively recruiting for a bi-lingual STAR Authorizer to replace the staff member who was hired earlier this year and resigned for personal reasons.

2. Training staff continue to incorporate relevant cultural competence information into trainings for staff and providers.
3. Information regarding Title VI compliance was published in the January 2010 provider newsletter and onto the agency website in March after it was approved at the March Area Board meeting.
4. During the next quarter, members of the committee will review and update the CLD Plan and its accompanying work plan for SFY 2011.

## **FINANCE OFFICER'S REPORT**

Dave Jenny presented the Financial Activity Report for May Board Meeting:

- Funding from the State is still running behind, but has improved dramatically from past months. As of May 5<sup>th</sup> only three April IPRS checkwrites are outstanding (\$587,812) as is the April LME funds (\$376,233) and a Non-UCR drawdown (\$217,976).
- Financial statements for April and YTD will be distributed at the Board meeting.
- Management Team held a "Budget Retreat" on April 19<sup>th</sup> to develop OPC's budget for SFY 2011. Our goal was to address a possible 5% cut in administrative funding. To meet a cut of that size will take drastic measures, and several options were identified. However, we are hopeful the legislators will honor the governor's budget request to restore funding for MH/DD/SA services.
- Several members of Management Team, attended the first meeting of the OPC Provider Council. It was an organizational meeting to address mission statement, by-laws, etc.
- The Club Nova Condominium Association was reestablished on April 29<sup>th</sup>. Judy Truitt was elected Vice-President and Dave Jenny was elected Secretary-Treasurer. The purpose of the meeting was to address an outstanding request by OWASA for an easement across the property.
- LarsonAllen is scheduled to visit the week of May 24<sup>th</sup> to due their initial field work for the 2010 audit.

Mr. Stewart motioned to approve the Financial Activity Report and Commissioner Pelissier seconded the report. The motion carried with board members voting in favor and none opposing.

## **COMMITTEE REPORTS**

### **Finance Committee:**

The Finance Committee had no further information beyond Mr. Jenny's report. The next Finance meeting will be held on June 14, 2010 at 6 p.m.

### **Human Resources Committee:**

The HR Committee is currently meeting on an as-needed basis.

### **Client Rights Committee (CRC):**

Ms. Blanks reported the events of the last CRC meeting. The committee is recruiting for a professional in substance abuse. Their next meeting will take place Tuesday, June 1, 2010.

**Consumer & Family Advisory Committee (CFAC):**

Heather Nash provided the CFAC update. The Committee reviewed the results of the provider survey. CFAC next meets on June 17, 2010 at 6 p.m.

**OLD BUSINESS:**

There was no old business at this time.

**NEW BUSINESS:**

There was no new business at this time.

**Board Meeting:**

The next OPC Board meeting is scheduled for June 14, 2010. The Finance Committee will begin at 6 p.m. The Finance Committee will disband at 6:30 p.m., the System Updates conversation will take place from 6:30 p.m. to 7:15 p.m., and the Board will officially convene at 7:15 p.m.

**Adjournment:**

Mr. Stewart motioned to adjourn the OPC Board meeting and Commissioner Pelissier seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Amanda Blanks  
Secretary