

**Minutes of the OPC Area Board
Limited Agenda – Regular January Meeting & Annual Board Retreat
Wednesday, January 26, 2011
Administrative Office - Europa Center**

BOARD MEMBERS PRESENT

Commissioner Bernadette Pelissier, Commissioner Jimmy Clayton, Richard Edwards, Lynn Ikenberry, Amanda Blanks, Bill Gentry, George Greger-Holt, Carol Mitchell, Mike Rosenthal, Sue Schwartz, John Stewart

BOARD MEMBERS ABSENT:

Mary Cay Corr, Heather Nash, Rachel Winstead

STAFF PRESENT:

Judy Truitt, Dave Jenny, Lynne Hamlet, Ivy Williams, Debra Farrington, Tom Velivil, Jolene Meyer, Cim Brailer, Michael Norton, Janine Reda

GUESTS PRESENT

Yvonne French, DMH/DD/SAS LME Liaison
Gwen Harvey, Assistant Orange County Manager

CALL TO ORDER

OPC Board Chair Richard Edwards called the Board meeting to order at 6:03 p.m.

CALL FOR PUBLIC COMMENT

Mr. Edwards opened the floor for public comment. There were no comments.

READING OF THE MINUTES

John Stewart motioned to approve the December 2010 minutes of the OPC Board. George Greger-Holt seconded the motion. The motion carried with all Board Members voting in favor and none opposing.

REPORT OF THE CHAIRPERSON

Mr. Edwards deferred the remainder of his time to Judy Truitt.

AREA DIRECTOR'S REPORT

1. Strategic Planning

- a. Ms. Truitt discussed the position paper created by PBH, ECBH & Smoky Mountain Center regarding the expansion of the Medicaid waiver in North Carolina. OPC and Five County are mentioned in the paper given our negotiations with PBH.
- b. Ms. Truitt advised the Board that many people feel a great sense of urgency to move forward with expansion of the waiver, particularly in light of continuing financial challenges, federal health care reform, and the increasing risk to behavioral healthcare as a specialty system in our state.
- c. Board members approved continued negotiations with PBH and Five County regarding expansion of waiver capacity to our communities.

2. Budget Planning

- a. Ms. Truitt reminded the Board that workgroups were established in November 2010 to pull together strategic plans for SFY 2011-2012 that would anticipate reductions in service funding ranging from 10% to 25%.
- b. Debra Farrington, Cim Brailer & Tom Velivil were asked to provide an overview of the planning efforts – written materials and a PowerPoint presentation were distributed and discussed.
- c. Following the presentation general discussion ensued, with the Board offering the following guidance. Based on their historic approach the Board supports UM managing and spreading reductions under 10% across all age and disability areas. However, if a more dramatic reduction is imposed, the Board expects a more focused approach, with a goal of protecting core services, and services to the most disabled consumers in our community.

3. Annual Review of Documents

- a. The Board reviewed OPC's Mission Statement, Vision Statement and Code of Ethics. Sue Schwartz motioned to approve the three statements with minor revisions. Commissioner Bernadette Pelissier seconded the motion. The motion carried with all Board members voting in favor and no one opposing.
- b. In the annual review of Board documents, the Board opted to remove specific language referring to the day of the week the Board meets in the Board's job description.

4. URAC Update

- a. In preparation for URAC, OPC will need to establish an annual timeline for reviewing all policies and procedures. In addition URAC requires that both policies and procedures must show appropriate signatures. Management Team is currently brainstorming the most efficient method for these documents to be signed, but in the interim is asking that the Board start the timeline by reviewing existing policies at the March 2011 meeting. All of the information to be reviewed has already been reviewed and approved by the Board – the goal will be to get this process in the annual schedule. Discussion ensued with agreement that current policies and procedures will be posted on the Board's webpage.

FINANCE OFFICER'S REPORT

Dave Jenny presented the current Financial Activity Reports. Commissioner Pelissier motioned to approve the Finance Officer's report. Mr. Stewart seconded the motion. The motion carried with all Board members voting in favor and no one opposing.

NEW BUSINESS:

Mr. Stewart, with the help of Mr. Greger-Holt and Ms. Schwartz, prepared and presented the slate of officers for the 2011 calendar year. The Nominating Committee proposes: Dr. Lynn Ikenberry - Chair, Amanda Blanks - Vice-Chair, and Dr. Rachel Winstead - Secretary. Commissioner Jimmy Clayton motioned to accept the proposed slate of officers. Carol Mitchell seconded the motion. The motion carried with all Board Members voting in favor and none opposing.

Ms. Truitt informed the Board that Chatham County Commissioner Brian Bock had been appointed to the OPC Board and would be joining the meetings in the near future.

Finally, Commissioner Pelissier announced that due to her responsibilities as Chair of the Orange County Board of Commissioners she would be stepping down from the OPC Board, but Commissioner Steve Yuhasz would be taking her place.

OLD BUSINESS:

Club Nova Property Update

- a. The Board's subcommittee is next meeting Tuesday, February 1st. The subcommittee will keep the Board informed as information is collected.

Board Meeting:

Board members agreed that, absent notification from Ms. Truitt that a meeting was necessary, the February meeting of the OPC Board would be cancelled.

The next OPC Board meeting is therefore scheduled for **March 14, 2011** at 6:00 p.m. The Finance Committee will begin at 6:00 p.m. The Finance Committee will disband at 6:30 p.m., System Updates will be given from 6:30 p.m. to 7:15 p.m., and the Board will officially convene at 7:15 p.m.

Adjournment:

Mr. Stewart motioned to adjourn the OPC Board meeting and Ms. Mitchell seconded. The motion carried with all Board members voting in favor and no one opposing. The meeting adjourned at 9:14 p.m.

Respectfully submitted,

Rachel Winstead, Ph.D.
Secretary